



## MEETING MINUTES

Board of Directors

PO Box 44722, Phoenix, AZ 85064

DATE: May 23, 2024

TIME: 11:30 AM

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***The meeting was conducted on Zoom with options for public participation.  
Some items may be taken out of order.***

### **MEMBERS PRESENT**

JoAnn Holland, President  
Carey Chambers, Vice President | Treasurer  
Megan Ackaert  
Gaby Cardenas  
Lauren Chazal (arrived 11:32am)  
Shannon Clancy  
Lisa Hartsock (via proxy)  
Mary Mitchell (arrived 11:35am)

### **MEMBERS ABSENT**

Latasha Causey  
Heather Rausch  
Adelaida Severson

### **ASSOCIATION MANAGEMENT PRESENT**

Heather May

### **GUEST PRESENT**

None

#### **1. President's Call to Order and Roll Call**

President, JoAnn Holland, called the Board of Directors Meeting to Order at 11:30 a.m.

Secretary, Gaby Cardenas conducted a roll call. Quorum was present.

#### **2. Items from Guests Present**

No guests present.

#### **3. Approval of Minutes from February 2024 Board Meeting**

Carey Chambers motioned to approve the minutes from the March 21, 2024, meeting; seconded by Gaby Cardenas.

President, JoAnn Holland, declared the motion passed unanimously.

#### **4. Treasurer's Report**

Vice President | Treasurer, Carey Chambers, presented the financials for April 2024 and YTD financials.

## **BOARD QUESTIONS | COMMENTS**

The board did not have any questions or discussion.

### **5. Program Chair's Report**

President, JoAnn Holland reported on programs and upcoming events which included:

- May 29, Behind the Scenes at Valleywise Health - Diane & Bruce Halle Arizona Burn Center
- June 7, Meet & Greet with IWF Australia Sister, followed by a no host dinner
- September 5, virtual meeting may be changed to the September 4 for IWF Forum to Forum Cocktail Café with the Nevada, New Mexico, Texas, from 4:00 p.m. to 5:00 p.m.

## **BOARD QUESTIONS | COMMENTS**

JoAnn shared that our Program Chair, Adelaida Severson, appreciated and thanked the Board for their support of her and her sons during the loss of her husband. While it has been very difficult, she feels incredibly grateful for the board's support.

### **6. Membership Chairs' Report**

Membership Co-Chair, Mary Mitchell, shared Forum's membership by category. She reported that May 30<sup>th</sup> is the deadline for applicant nominations for membership and none have been received to date. Any questions regarding the nomination process will be responded to directly.

## **BOARD QUESTIONS | COMMENTS**

JoAnn Holland shared that she has had discussions with potential future members of IWF Arizona outside the Greater Phoenix/Tucson areas and there are questions with regards to the annual membership dues as they would have limited opportunities to attend Forum programs/events. In addition, she has spoken with IWF Ireland and Carolinas Forums to gather additional information and will continue to share information at future board meetings.

### **7. Communications Chair's Report**

President, JoAnn Holland, reported on Communications. JoAnn reviewed the four proposed questions for the second quarter (May) member survey:

1. Would you be interested in being a host for our upcoming Fall Dine Around on Wednesday, October 9, from 5:30 p.m. to 7:30 p.m.?
2. Do you plan to attend the IWF Cornerstone Conference in Hong Kong on November 20 to November 22, 2024?
3. Do you plan to attend the IWF World Leadership Conference in Seattle, WA, on May 21 to May 23, 2025?

4. Do you plan to attend the IWF Cornerstone Conference in Cape Town, South Africa, on November 5 to November 7, 2025?

President, JoAnn Holland, motioned to approve the four-question survey; seconded by Gaby Cardenas.

President, JoAnn Holland, declared the motion passed unanimously.

### **BOARD QUESTIONS | COMMENTS**

The board did not have any questions or discussion.

#### **8. Mission Advancement Chair's Report**

Mission Advancement Chair, Lauren Chazal, reported that the committee's name has officially changed to the Mission Advancement Committee, from the Mentorship Committee. The committee continues to prepare for the fall launch of the "Women Opening Doors to Women" IWF Arizona Fellows Program.

### **BOARD QUESTIONS | COMMENTS**

The board did not have any questions or discussion.

#### **9. President's Report**

JoAnn Holland reported on the following items:

1. IWF Global recognizes the year of formation for IWF Arizona to be 1984 marking this our 40<sup>th</sup> Anniversary year. We will be reporting the official anniversary celebration year by an explanation in the upcoming newsletter.
2. Carey Chambers and Gaby Cardenas were invited to share their experiences at past IWF Global conferences, New York City and Las Vegas.
3. JoAnn shared the new IWF Mission Statement, which was announced at the President's Council meeting in New York City, "We unite our global community of women leaders to advance women's leadership today and tomorrow." This replaced the previous mission statement, "Advancing Women's Leadership. Championing Equality Worldwide. In addition, IWF has created a New Vision statement, "We envision a world where. . . Equal opportunity and representation for women at every level of leadership."
4. At the President's Council meeting in NYC, all the presidents were asked to review eight items with their respective boards and IWF Arizona Forum is in complete alignment with:
  - Be a Forum in good standing ✓
  - Support the Fellowship program ✓
  - Support good governance ✓
  - Encourage members to update their profile and photo on the global website ✓
  - Create a bank account to separate funds for Sponsors/Fellowships ✓

- Participate in regional Forums such as Cocktail Café ✓
- Leverage the 50<sup>th</sup> Anniversary of IWF in social media and Forum messaging ✓
- Encourage members to attend and participate in future conferences ✓

**10. Old Business**

No old business was presented.

**11. New Business**

No new business was presented.

**12. Other Business**

The next board meeting will be on June 20, 2024, via Zoom.

**13. Adjournment**

President, JoAnn Holland, adjourned the meeting at 12:22 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Gaby Cardenas" followed by a circular flourish or initial.

Gaby Cardenas, Secretary

Prepared by Heather May, Association Manager