



MEETING MINUTES
Board of Directors
PO Box 44722, Phoenix, AZ 85064

DATE: November 20, 2025

TIME: 11:30 AM

*The meeting was conducted on Zoom with options for public participation.
Some items may be taken out of order.*

MEMBERS PRESENT

JoAnn Holland, President
Adelaida Severson, Vice President
Lisa Hartsock, Secretary
Carey Chambers, Treasurer via proxy (11:40 AM)
Megan Ackaert via proxy
Lauren Chazal via proxy (11:32 AM)
Shannon Clancy via proxy (11:48 AM)
Allison Duffy
Mary Mitchell (11:46 AM)
Heather Rausch

MEMBER ABSENT

Hershey Khan

ASSOCIATION MANAGEMENT PRESENT

Heather May

GUEST PRESENT

None

1. President's Call to Order and Roll Call

President, JoAnn Holland, called the Board of Directors Meeting to Order at 11:30 AM. Secretary, Lisa Hartsock conducted a roll call. Quorum was present.

2. Items from Guests Present

No guests present.

3. Approval of Minutes from October Board Meeting

President, JoAnn called for a motion to approve the minutes from the October 16, 2025 board meeting.

Heather Rausch motioned to approve the minutes from the October 16, 2025, board meeting seconded by Adelaida Severson.

President, JoAnn Holland, declared the motion passed unanimously.

4. Treasurer's Report

Treasurer, Carey Chambers, presented the October 2025 and YTD financial reports.

Carey reported that Snyder and Brown CPAs have been retained to conduct an audit of our financial records from the previous fiscal year. Completing this audit will enhance our eligibility for grants and fundraising prospects, ultimately strengthening our organization's financial position. The audit process is anticipated to conclude by the end of Q1 2026.

BOARD QUESTIONS | COMMENTS

Board discussed the Ring Central phone line usage, text messaging capabilities for event reminders, and in-kind donation recognition policies for sponsors.

5. Program Chair's Report

Program Chair, Adelaide Severson, presented upcoming events and Cape Town conference highlights.

Upcoming Events:

- Conversations Unplugged - December 4, 2025, featuring Cady Coleman (Astronaut, IWF MA member)
- Service Project - December 5, 2025
- Holiday Luncheon - December 12, 2025 at Hermosa Inn
- President's Reception is cancelled as funds rolled into holiday luncheon budget

Cape Town Conference Highlights:

The IWF Cornerstone Conference in Cape Town, South Africa was well-organized with excellent dine-arounds at wineries and member homes. South Africa raised \$600,000 for the conference. President of South Africa spoke, emphasizing the vital role women play in making the world a better place. Barbara Barrett and Adelaida Severson co-hosted an exclusive luncheon with all Arizona invited to attend.

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

6. Membership Chairs' Report

Membership Chair, Heather Rausch, reported that no committee meetings were held this quarter due to year-end schedules.

To gain additional information from our members with regard to their membership at the Holiday Luncheon members will be asked to complete a card asking them to share a favorite IWF and/or IWF Arizona memory and what they appreciate about their membership.

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

7. Communications Chair's Report

Communications Chair, Heather Rausch, reminded board members to use hashtag #memberbenefits on IWF-related social media posts and to tag 'International Women's Forum Arizona'.

Heather requested those who attended the conference in Cape Town to send photos to contact@IWFaz.org for our website gallery.

Our Forum will conduct a fourth quarter survey. After a brief conversation, President, JoAnn Holland, motioned to approve five questions for the fourth quarter survey to gather information with regard to interest in hosting programs, connection opportunities, future committee/board participation, membership satisfaction, and sharing a comment. Seconded by Heather Rausch.

President JoAnn Holland declared the motion passed unanimously.

BOARD QUESTIONS | COMMENTS

The board discussed the fourth quarter survey.

8. Mission Advancement Chair's Report

Mission Advancement Chair, Lauren Chazel, reported that there was no update at this time.

BOARD QUESTIONS | COMMENTS

Board discussed potential challenges with grant funding with programs focused on women, however noting some organizations are stepping forward to support gender-specific programming despite the current environment.

9. President's Report

President, JoAnn Holland, reported on the following items:

- Upcoming IWF conferences
- Leadership Program insight from IWF South Africa Forum
- Elly's Ladder
- Global Forum growth with São Paulo, Brazil launching 2025 and Switzerland and Sweden in pipeline
- Board member thank you calls will be completed
- 2026 membership dues communication will be sent

10. Old Business

No old business was presented.

11. New Business

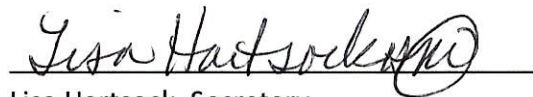
Member at Large Allison Duffy shared that a member's spouse had passed away on October 22, 2025, after a long illness and that a celebration of life was held approximately two weeks ago, attended by several IWF AZ members in Tucson.

The next meeting will be the Annual Members meeting on Friday, December 12. at The Hermosa inn – Stetson Room.

12. Adjournment

President, JoAnn Holland, adjourned the meeting at 12:52 PM.

Submitted by:

A handwritten signature in cursive script, reading "Lisa Hartsock", is written over a horizontal line.

Lisa Hartsock, Secretary

Prepared by Heather May, Association Manager