



MEETING MINUTES

Board of Directors

PO Box 44722, Phoenix, AZ 85064

DATE: February 19, 2026

TIME: 11:30 AM

The meeting was conducted on Zoom with options for public participation.

Some items may be taken out of order.

MEMBERS PRESENT

JoAnn Holland, President
Adelaida Severson, Vice President (via proxy)
Lisa Hartsock, Secretary
Carey Chambers, Treasurer
Lauren Chazal (departed 11:45 AM)
Shannon Clancy (via proxy)
Vanecia Kerr (11:34 AM)
Hershey Khan (11:34 AM)
Mary Mitchell (11:33 AM)
Heather Rausch
Mindy Weinstein (via proxy)

MEMBERS ABSENT

None

ASSOCIATION MANAGEMENT PRESENT

Heather May

GUEST PRESENT

None

1. President's Call to Order and Roll Call

President, JoAnn Holland, called the Board of Directors Meeting to Order at 11:30 AM. Secretary Lisa Hartsock conducted roll call. A quorum was present.

2. Items from Guests Present

No guests present.

3. Approval of Minutes from January Board

President, JoAnn Holland, called for a motion to approve the minutes from the January 27, 2026 board meeting.

Carey Chambers motioned to approve the minutes from the January 27, 2026 board meeting; seconded by Lisa Hartsock.

President, JoAnn Holland, declared the motion passed unanimously.

4. Treasurer's Report

Treasurer, Carey Chambers, presented the January 2026 financial reports.

Treasurer, Carey Chambers, reported that the 2026 membership renewal process is now complete. Of the 100 members at the close of 2025, seven chose not to renew—two due to health reasons, two without explanation, and three citing limited time for engagement. The group included five regular members and two distinguished members. This marks the lowest non-renewal rate in the past seven years.

Current membership totals:

- Total Members: 93
- Regular Members: 60
- Sustaining Members: 9
- Distinguished Members: 17
- Dual Members: 7

The IWF Global dues of \$17,200—representing 86 members—are due next month. Two member payments are still in transit, with both members confirming their checks are en route. One member, whose December 2025 payment was not received, has issued a stop payment and is sending a replacement check.

Carey noted approximately \$1,200 in credit card merchant fees incurred during the membership renewal period and suggested the board explore alternative payment methods to reduce this cost in future renewal cycles.

The audit is in progress. All documentation sought by the auditor is being supplied, and the board remains dedicated to facilitating a comprehensive review. We will continue to promptly address any further requests for information to ensure a swift and thorough audit.

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

5. Program Chair's Report

Program Chair, Lauren Chazal, reported that the confirmed 2026 calendar was shared with members on February 18, 2026, as a board meeting supplement document. Event details will

be posted to the IWF Arizona website as final information is received from host organizations and featured speakers.

Program Updates:

- Due to scheduling conflicts, IWF AZ member & IWF Global Mentor, Leslie Motter, will not be available to host the Breakfast Roundtable in March. A fall opportunity may still be possible.
- The monthly morning coffee gathering, initially planned to launch April 21 from 7:30–9:00 AM, has been paused. Despite outreach to members who expressed interest in the fourth quarter survey, only one volunteer response was received. Since this member is already leading the Leadership Roundtable, the morning coffee gatherings will not be relaunched. This update will be communicated in the upcoming President/VP email and the first quarter newsletter.
- No-host happy hours are moving forward. The inaugural event is scheduled for Thursday, March 26, from 4:30 pm to 6:00 pm at Lon's Last Drop at the Hermosa Inn. Details will be posted to the IWF Arizona website this afternoon.
- The committee is finalizing plans for a series of programs throughout 2026, including a third quarter community service project in Tucson, WOW 2026, Fall Dine Around, and additional programming.

BOARD QUESTIONS | COMMENTS

The board discussed the pause of the morning coffee gatherings. Given that email outreach did not yield any member hosts, the suggestion was made to explore in-person engagement at future events as an alternative means of securing hosts and reinstating the gatherings.

6. Membership Chair's Report

Membership Chair, Heather Rausch, provided the following report:

A logo has been approved by the board via an E-Vote for the Leadership Roundtable Signature Series. This inaugural program will launch on Tuesday, March 25, from 7:30–9:00 AM at the Parsons Leadership Center, sponsored by Girl Scouts Arizona Cactus-Pine Council. Heather Rausch and Mary Mitchell will open the conversation and invite participants to contribute throughout-sharing challenges, resources, and practical approaches while learning how peers are navigating today's evolving landscape. The board was encouraged to register and attend, as greater participation will enhance the quality of the discussion.

The Membership Committee will hold its first 2026 meeting on Monday, February 23. The committee will develop communications to be sent to all members regarding the 2026 membership nomination period. The one-time annual nomination period, as approved by the board, closes May 30, 2026. Communications will outline recruiting priorities, membership qualifications, and tips to help members engage prospective new members. And a legacy nomination form is being created and will be sent to the four creators/founders of IWF Arizona. Our creators/founders have been notified of this new process and responded positively.

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

7. Communications Co-Chairs Report

Communications Co-Chair, Hershey Khan, provided the following report on behalf of both herself and Co-Chair, Mindy Weinstein, who was participating via proxy:

The Communications Committee held its first meeting on February 2, 2026. Key objectives for the year were established, including managing social media presence, publishing quarterly newsletters, and developing promotional materials for the Leadership Fellows Program in collaboration with the Mission Advancement Committee. In addition, the committee will oversee news releases.

The 2026 Board of Directors news release was distributed the prior week through Co-Chair Mindy Weinstein's professional media outlets at no charge, and President, JoAnn Holland, forwarded the news release to Frontdoors Media for a "Philanthropy Pro Featured in The Knock," which we have invested in for the past three years.

Next steps include scheduling social media posts and arranging a collaborative meeting with the Mission Advancement Committee.

At next month's board meeting, the Communication Co-Chairs will seek board input for our first quarter membership survey. The survey will be distributed to members within a few days following the March board meeting.

BOARD QUESTIONS | COMMENTS

The board expressed appreciation to Mindy Weinstein for providing media distribution services at no charge through her media list. Treasurer, Carey Chambers, highlighted the importance of

recording in-kind contributions like this. President, JoAnn Holland, agreed to follow up with Mindy via email, seeking the in-kind contribution.

Board members affirmed the preference for short, checkbox-style survey questions that are easy for members to complete quickly.

8. Mission Advancement Chair's Report

Mission Advancement Chair, Lauren Chazal, reported that the committee will coordinate a meeting with the Communications Committee to discuss the Fellows Leadership Program, "Women Opening Doors to Women." The joint meeting will focus on developing effective collateral materials for members and the broader community, as well as drafting a news release for the program's early April application opening.

The IWF Arizona Leadership Fellows Program, "Women Opening Doors to Women," application aligns with the IWF Global application, as IWF Arizona is preparing our AZ Leadership Fellows to apply for the IWF Fellows program in 2027.

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

9. President's Report

President JoAnn Holland reported on the following items:

- Our 2026 IWF Arizona membership roster has been submitted to IWF Global.
- On Saturday, February 7, 2026, a membership cancellation confirmation email was sent to two members who had not responded to multiple prior contact attempts, including phone calls, emails, and texts. Both members responded within approximately one hour of receiving the email. One member completed payment by credit card the following Tuesday; the other confirmed her assistant had mailed a check on Monday. The remaining outstanding payment is from the member whose December 2025 check was lost in transit, as previously reported by Treasurer Chambers.
- An email to the membership from the President and Vice President will be sent in early March. The email will provide updates with regard to Programs, Communications, and Membership.
- The 2026 IWF AZ Finance Committee is Carey Chambers, Adelaida Severson, and JoAnn Holland.

- In the Community opportunities, which require strong connections to our membership, for IWF AZ to have a table at upcoming community events, based upon members interest, such as the upcoming O'Connor Institute's Legacy Luncheon. Members will register directly with the respective organization and request seating at the IWF AZ table. These events will be posted and listed on the IWF Arizona program calendar and titled 'In the Community,' with links directing members to respective host organizations for registration. The board was in agreement with this approach.

10. Old Business

No old business was presented.

11. New Business

Lisa Hartsock announced that IWF No. CA member, Jenny Brandemuehl, will be the featured speaker at Valleywise Health Foundation's upcoming Women's Brunch, *Connection Collective*, on Friday, April 17. This event qualifies as an 'In the Community' opportunity with five IWF AZ members with deep ties to Valleywise Health and their foundation. Lisa will submit the event details.

12. Announcements

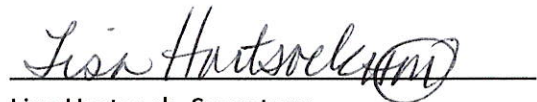
President, JoAnn Holland, announced that, in accordance with an updated review of Robert's Rules of Order, an 'Announcements' item will be included as a standing agenda item going forward.

The next Board of Directors meeting will be held on Thursday, March 19, 2026, via Zoom at 11:30 AM

13. Adjournment

President, JoAnn Holland, adjourned the meeting at 11:58 AM.

Submitted by:

A handwritten signature in cursive script, reading "Lisa Hartsock", is written over a horizontal line.

Lisa Hartsock, Secretary

Prepared by Heather May, Association Manager