



MEETING MINUTES

Board of Directors

PO Box 44722, Phoenix, AZ 85064

DATE: August 20, 2026

TIME: 11:30 AM

The meeting was conducted on Zoom with options for public participation.

Some items may be taken out of order.

MEMBERS PRESENT

JoAnn Holland, President

Adelaida Severson, Vice President

Carey Chambers, Treasurer

Lisa Hartsock, Secretary

Lauren Chazal (11:32 AM)

Shannon Clancy, via proxy (11:42 AM)

Vanecia Kerr (11:32 AM)

Hershey Khan

Mary Mitchell

Heather Rausch

Mindy Weinstein (11:32 AM)

ASSOCIATION MANAGEMENT PRESENT

Heather May

MEMBERS ABSENT

None

GUEST PRESENT

None

1. President's Call to Order and Roll Call

President JoAnn Holland called the Board of Directors meeting to order at 11:30 AM. Secretary Lisa Hartsock conducted roll call. A quorum was present.

2. Items from Guests Present

No guests present.

3. Approval of Minutes from June Board Meeting

President JoAnn Holland called for a motion to approve the minutes from the June 18, 2026, board meeting.

Adelaida Severson motioned to approve the minutes from June 18, 2026, board meeting; seconded by Heather Rausch.

President JoAnn Holland declared the motion passed.

4. Treasurer's Report

Treasurer Carey Chambers presented the July 2026 and YTD financial reports as well as reporting the audit has been completed.

Carey reported the 2024 financial statements were audited and the auditors issued a clean opinion, with no audit adjustments and no management letter. The required board communications

reported no matters requiring report, no misstatements, no disagreements with management, and no instances of fraud. The audit was delivered \$100 under budget at \$6,400. Notably, the statements reflect over \$45,000 in donated services contributed by the President and the Treasurer, underscoring strong leadership commitment. This favorable audit outcome strengthens our position for grant applications and corporate sponsorship opportunities. The next audit is scheduled for 2028, covering fiscal year 2027.

The accountant is completing the 2025 federal tax return for submission ahead of the September 15 deadline.

BOARD QUESTIONS | COMMENTS

There was a question with regard to -\$160 under membership revenue and Carey explained that it reflects benefits utilized, where a member applies a complimentary event registration included in her membership level.

Additionally, the board discussed the audit's importance in strengthening the Forum's governance, transparency, and credibility along with particularly in advancing future grant, sponsorship, and donor opportunities. The audit report will be shared with members via the newsletter and included in an upcoming Forum update email.

5. Program Chair's Report

Program Chair Lauren Chazal presented the program report and noted that the most recent confirmed program calendar had been emailed to the board.

- Monsoon Madness Tucson was held the previous evening at the Arizona Inn with 14 members in attendance. Monsoon Madness Phoenix will be held this evening at The Phoenician.
- President's Reception: Tuesday, September 22 from 5:30 to 7:00 PM in Phoenix, celebrating our Forum's 42nd anniversary and the opportunity for members to meet our Women Opening Doors to Women leaders. The event will be posted to the website tomorrow and emailed to all members.
- WOW 2026 - "Wine Or Wilderness," will be held in Clarkdale and posted to the website early next week, with an email to follow to the membership.
- A Breakfast Roundtable in Tucson, sponsored by Tucson Electric Power with CEO Susan Gray moderating a panel on water, is being added for October or November. A no-host happy hour in Tucson is planned for October.

BOARD QUESTIONS | COMMENTS

The Arizona Science Center event is coming up on September 28In which offers an opportunity for members and guests to connect and engage. The Tucson events will be added to the calendar as soon as they are confirmed.

A friendly reminder that all programs are open to every member.

The board also encouraged everyone to add Conversations Unplugged, featuring Leslie Motter, to their calendars.

President JoAnn Holland reported that a follow-up email will be sent to Mary Mitchell and Kristen Garcia-Hernandez to restart planning for the fourth quarter community service project with the Girl Scouts.

Mary Mitchell reported meeting the CEO of Sleep in Heavenly Peace, which holds an all-women bed build in February involving both teens and adults. She offered it for consideration as a fourth quarter or future community service project and noted a possible additional partner. The opportunity will be explored further.

6. Membership Chair's Report

Membership Chair Heather Rausch presented the membership report.

- Fourteen new members have been welcomed, including four who joined at the patron level. They're already engaging with a few attending Monsoon Madness, a lunch with the President, and one registered for the Denver conference.
- The New Member Welcome Luncheon will be held September 1 at the Capital Grille in the Biltmore Room, with seven new members expected to attend along with invited members which included their sponsor and co-sponsors, the board, Lifetime Directors, Membership Committee, and Sponsor, Supporter, and Patron level members. The format has been revised so that new members introduce themselves; orientation content will not be covered, as we will be emailing the IWF Global New Member Orientation recording.
- Two Leadership Roundtables have been held with strong feedback. Another is planned for October or November from 7:30 to 9:00 AM, with details to be announced.

BOARD QUESTIONS | COMMENTS

The board noted the diverse backgrounds of the 14 new members.

Mindy Weinstein was thanked for her second quarter newsletter write-up on the most recent Leadership Roundtable.

7. Communications Chair's Report

Communications Co-Chair Mindy Weinstein presented the communications report on behalf of herself and Co-Chair Hershey Khan.

The second quarter newsletter was successfully distributed and well received by members. In response to survey feedback, we introduced a new feature focused on leadership topics. For the third quarter, Mindy shared they will be developing a though leadership piece and will be reaching out to the board for input.

Mindy shared that work is underway with the graphic designer to refresh and enhance several sections of the newsletter, with the updated format set to debut in the next edition.

A LinkedIn post promoting our Women Opening Doors to Women Program was published last month. Engagement within the first hour of posting significantly improves reach, and board members were asked to share and comment in addition to liking like the posts.

Third Quarter Member Survey

The board reviewed four questions for inclusion in the third quarter member survey:

- Would you be interested in hosting a Fall Dine Around on Thursday, October 8, from 5:30 pm to 7:30 pm?
- Are you planning to attend the IWF World Leadership Conference in Miami, November 3–5, 2027?
- Is there anything that would make your IWF Arizona membership even more valuable to you?
- Would you like to share a comment?

MOTION: Mindy Weinstein moved to approve the four questions reviewed by the board for inclusion in the third quarter member survey; seconded by Lisa Hartsock.

President JoAnn Holland declared the motion passed unanimously.

BOARD QUESTIONS | COMMENTS

In response to a request that board members be notified when a social media post goes live, the board agreed to text notifications sent from the IWF Arizona number, with a test message to be issued first. Heather May was assigned this item.

8. Mission Advancement Chair's Report

Mission Advancement Chair Lauren Chazal reported and thanked the board and members across the state for connecting with emerging leaders and encouraging applications, with special thanks to President JoAnn Holland.

- Five candidates were selected. Their essay packets were included in the supplementary materials shared with the board.
- Applications were concentrated in greater Phoenix, and the Forum is committed to expanding its reach statewide in coming years.
- The inaugural in-person meeting will take place on Tuesday, September 22 at the Helios Education Foundation, just before the President's Reception. This will be a special opportunity to welcome them and introduce them to the Forum. Monthly sessions will be held virtually from October through April, and the program will culminate in a final in-person gathering in May, during which the Forum will support them in applying to the IWF Global Leadership Fellows Program.

BOARD QUESTIONS | COMMENTS

In response to a question about curriculum and meeting frequency, Lauren and JoAnn Holland shared that the program is tailored to each individual's unique goals rather than following a fixed curriculum. After the introductory session on September 22, the direction of the program will be shaped through individual goal-setting.

The core engagement will include monthly virtual sessions, lasting 60 to 90 minutes with mentor meetings scheduled separately. The mentorship component consists of a one-time, one-hour one conversation, supported by a preparatory worksheet completed in advance by both parties to ensure meaningful, focused dialogue.

President's Report

President JoAnn Holland reported on the following items:

- Nine members are registered for the Denver conference, including board members: Carey Chambers and Lisa Hartsock, with Hershey Khan registering the morning of the meeting.
- Eight members are registered for the luncheon with IWF Global Board President Kimberly Cooper Jacques, including board members, Adelaida Severson, Heather Rausch, and Hershey Khan.
- IWF Global CEO Stephanie O'Keefe has announced she will leave the organization next year. The Global board will begin its search later this year.
- IWF Global has scheduled an update meeting on its trademark work. Board members were encouraged to attend as schedules permit.
- The IWF Global Leaders Summit will be held February 3 and 4, 2027 in the Bahamas. The 2028 World Leadership Conference will be held in Los Angeles in October.
- The global event in Amman, Jordan has been removed from the calendar for now.

BOARD QUESTIONS | COMMENTS

The board discussed the new IWF Explorers program in Seoul, Korea, scheduled for May with capacity limited to approximately 300 participants and dates now published on the IWF Global website. Explorers programs carry a base price with optional add-on experiences at additional cost.

10. Old Business

No old business was presented.

11. New Business

No new business was presented.

12. Announcement

The next Board of Directors meeting will be held on Thursday, September 17, 2026, via Zoom at 11:30 AM.

13. Adjournment

President JoAnn Holland adjourned the meeting at 12:22 PM.

Submitted by:



Lisa Hartsock, Secretary